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DEPARTMENT OF STATE

ASSISTANT SECRETARY

MAY 28 1958

MEMORANDUM FOR: CIA - [REDACTED]

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SUBJECT: Proposed Special Courier Service

Confirming our discussion on May 20, 1958, we are forwarding this resume of the proposed accompanied courier service for your Agency's material. This analysis is based upon all of the material being accompanied by couriers over every stage of its journey. It contemplates that the backbone of the service will be three times weekly round trips on commercial air transport between Washington [REDACTED] via Europe, Middle East and Asia. These trips, at \$2500.00 each for fare alone, were selected in lieu of three "Round the World" trips in each direction at \$2000.00 each, total six trips weekly, on the basis that the latter required the first 9,000 miles travel westbound and the last 9,000 miles of each eastbound trip before and after touching at any post in which you had an interest. This decision represents a reduction in fares alone of some \$4,500.00 weekly with corresponding reduction in personnel and related expenses.

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As you had requested, this proposed service is designed to transport your material to destinations formerly served by military postal channels and at the same speed of transmission now realized through the latter facilities. A comparison of the present transit times through military channels and that which will accomplish the desired result under the proposed service is at TAB "A". While moving your material to these APO locations, service to other posts on the line of travel is also expedited and a comparison of this aspect is at TAB "B".

A tabulation of the various expenses for the proposed service is at TAB "C". You will note that the largest single item is that for excess baggage charges. We believe that you can substantially reduce this total through a careful screening of the individual items with a view toward diverting less-urgent and bulky items to the non-revenue Armed Forces Courier Service facilities. A tabulation of the excess baggage rates to the various "on line" destinations is at TAB "D".

You will note that a State Department contribution of \$127,161.00 annually has been taken into account in TAB "C", representing that amount of present travel expenses which will be superceded by the proposed service.

~~THIS DOCUMENT CONTAINS INFORMATION
THAT THE CIA HAS DETERMINED MUST BE
CLASSIFIED AT THE LEVEL INDICATED:~~

In connection

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AUTHORITY: HR 70-2

REVIEWER: 025614 DATE: 31 Jan 1980

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In connection with the expenditures for excess baggage, a possibility exists that we may be able to effect an agreement with the principal carrier to transport this material at air cargo rates in lieu of the applicable excess baggage rates, at least over the Trans-Atlantic portion of the trips. This will substantially reduce the estimates set forth in TAB "B". You will be further advised on this aspect when discussions have been held with the carrier.

The proposed service will benefit your material for all geographic areas except the continent of Africa, where your present volume indicates an active Agency interest. At TAB "E" is outlined a proposed service in that continent, together with estimated fares, personnel and related costs. At TAB "F" is a tabulation of the present transit time for the posts concerned and that which would be realized if the service outlined at TAB "E" were placed into effect. In relation to the total cost of the service set forth in TAB "C", the additional cost of providing the more expeditious service for the African area would appear to be justified.

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The twice weekly service to [REDACTED] outlined in TAB "C" costs a total of \$20,613.00 and one courier man-year. In view of the small volume, less than one pound for the month of April, you may wish to exclude that portion of the proposed service and to forward your [REDACTED] material by Armed Forces Courier Service channels. Transit time over the latter will probably average 8 days in each direction.

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Following our conference the service to [REDACTED] was reexamined. We believe that providing once weekly service by extension of the State Courier route [REDACTED] supplemented by Armed Forces Courier Service direct from Washington will meet the need for that post and the schedules and costs have been adjusted to this routing.

To assist you in visualizing the services there is attached a schematic diagram of the proposed service TAB "G", a time table of the proposed main line service TAB "H", and a map with the principal route and the side routes indicated TAB "I".

Should your Agency desire to have this proposed service placed into effect, it would require a minimum of 90 days although partial service could be in effect in about 30 days after notification with gradual build-up thereafter.

If additional information on any aspect of this service is required, please request it.



Thomas S. Estes
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